



WASHINGTON
TOWNSHIP

Complete the application online at <http://www.washingtontwp.org/jobs> and click on any of the red Apply Now buttons.

Make sure to click on the "Complete Information" tab to get additional application information and please remember to attach all of the required certifications and documentation.

For first consideration, requested materials must be received through our online application website by Friday, August 18, 2023.

Incomplete application submittals will not be called or considered.

An Equal Opportunity Employer

JOB OPPORTUNITY

INFORMATION SYSTEMS DIRECTOR

Recruitment Open Until Filled

THE POSITION:

Washington Township, Montgomery County, Ohio, is seeking **ONE** dynamic and strategic technology leader for the position of Information Systems Director. Under the direction of the Township Administrator, the Information Systems Director plans and coordinates all technology functions of the township, including network management, ERP, telecommunications systems, print services, and help desk serving the fire, public works, recreation, finance, and administration departments. Thorough understanding of applicable laws, standards and best practices is required.

QUALIFICATIONS:

Bachelor's degree in computer science or related field and a minimum of five (5) years of progressively responsible and supervisory experience in computer systems, computer network management, or related work environment, or any combination of training or experience which provides the necessary knowledge, skills, and abilities may be accepted. Applicants must possess and maintain a valid driver's license and remain insurable under the Township's vehicle insurance plan.

(Township Administrator may waive certain requirements to ensure an adequate candidate pool.)

PREFERRED QUALIFICATIONS:

Master's degree in Computer Science or related field, more than seven (7) years of progressively responsible and supervisory experience in computer systems, computer network management, or related work environment. Previous experience as an Information Systems Director or assistant director or manager preferred.

APPLICATION PROCEDURE:

In addition to the online application, applicants must attach the following materials for it to be considered complete: cover letter, resume, relevant certifications, college degree and, if applicable, a full copy of any military discharge paperwork.

COMPENSATION & BENEFITS:

Pay range is \$92,292 - \$131,977; position is exempt, non-union. Entry rate is contingent upon candidate's experience, qualifications, and related skills, knowledge, and ability. Excellent benefits. *(Effective 12/26/2022)*

APPOINTMENT PROCEDURE:

Selection process includes a review of all submitted materials. Appointment procedure may include assessment centers and interviews. Candidate will be required to complete a criminal and personal background check, a driver's license review, and physical/drug test. Appointment procedure will be based on the number of qualified candidates.